



Charity number: 1126381

Please complete this form to apply as a Volunteer of Helping Hands in Tadley and return to:

Helping Hands In Tadley, 66 Franklin Avenue, Tadley, Hants. RG26 4ET

Please read the attached Notes for Guidance before completing this form.

Helping Hands Volunteer Application Form

All the information contained on this form will be treated as strictly Private and Confidential.

Only Trustees and the Shop Manager will have access to this information.

1. Your Personal Details:

Mr / Mrs / Ms / Miss / etc

1.1

First Name

1.2

Middle Names

1.3

Surname

1.4

Address

1.5

Postcode

Telephone Number

1.6

Mobile Telephone Number

1.7

Marital Status

1.8

For out statistics, please tick your age group

1.9

16 to 30

31 to 50

Over 50

2. Application Details:

Where did you hear about us

2.1

Indicate which days, AM and / or PM you are available to work

2.2

AM

PM

Monday

Tuesday

*Wednesday

Thursday

Friday

Saturday

* currently the shop is shut on Wednesdays (all day) and Saturdays (afternoons only)

Indicate which of the following areas either interests you or you have experience in

2.3

Interest

Experience

Toys

Clothes

Books

Music

Jewellery

Linen

Shoes

Crafts

Internet

Auctions

Other

If other, give details:

3. Reference Details:

Name

Address

Telephone Number

How do you know this person

4. Declaration:

The information I have given in this application is correct and complete to the best of my knowledge and belief.

Signature:

Date:

FOR OFFICE USE ONLY

5. Received Application:

Date Contacted

Date Interviewed

References Requested
 Yes / No *Delete as appropriate

If Question 5.3 is Yes, outcome of references

Date Approved

Date Started

ON ACCEPTANCE AS A VOLUNTEER

6. Medical Conditions and Emergency Contact Details:

Any medical conditions or special needs / access requirements

Name of emergency contact 1

Address of emergency contact 1

Telephone Numbers of emergency contact 1

Relationship to emergency contact 1

Name of emergency contact 2

Address of emergency contact 2

Telephone Numbers of emergency contact 2

Relationship to emergency contact 2

7. Phone Number Availability in Shop

Can your own telephone number(s) be available to other staff and volunteers in the shop?

Yes / No *Delete as appropriate